

Curriculum Developer | Councillor Leadership Development Programme (CLDP)
Janaagraha Centre for Citizenship and Democracy | Part-time, Contractual | 3 Months
(Extendable)

About Janaagraha

Janaagraha Centre for Citizenship and Democracy is a Bengaluru-based non-profit working to transform the quality of life in India's cities and towns. Through systemic reforms and citizen engagement, Janaagraha partners with governments, citizens, and civil society to strengthen urban institutions.

About CLDP

The Councillor Leadership Development Programme (CLDP) is a structured capacity-building initiative designed for women elected representatives in Urban Local Governments. The programme aims to strengthen councillors' understanding of their roles and responsibilities as first-mile governments, and equip them with practical tools on urban governance, municipal finance, service delivery, citizen engagement, and leadership. CLDP uses interactive, context-specific modules delivered through short training workshops at the city or regional level.

Janaagraha is looking for motivated individuals to support module development for CLDP. This is a purely part-time, remote engagement — something you can take on alongside your existing work or studies. If you enjoy reading up on a topic and turning that into clean, structured learning content, this might be a good fit.

What the work involves:

- Preparing interactive, context-specific training modules and handbooks on urban governance themes
- Developing presentation decks based on finalised module content
- Designing adaptable module formats based on contextual needs
- Working closely with the CLDP team to ensure content is practical, field-ready, and aligned with programme goals
- Incorporating feedback from field delivery into module revisions
- Curating and building a knowledge repository of articles, reports, and resources on urban governance themes — to support CLDP's WhatsApp AI integration

Contract Terms

Part-time, contractual engagement for 3 months and extendable. The work is entirely deliverable-based and can be done remotely, within agreed timelines.

Selected candidates will receive a monthly stipend/honorarium for the duration of the engagement.

Who We're Looking For

Background and Experience

- Master's degree in public policy, urban planning, social work, or a related field
- 2–3 years of experience in governance or development sector is desirable
- Prior exposure to urban local bodies, government stakeholders, or elected representatives is a plus

Research and Content Skills

You don't need to be an expert on every topic — but you should be comfortable in engaging with reading material, reports, and policy documents on a theme and developing well-structured modules and handbooks.

Familiarity with one or more of the following themes is helpful:

- Urban governance and decentralisation
- Municipal finance
- Urban service delivery — water and sanitation, solid waste management, infrastructure
- Citizen engagement and participatory governance
- Gender and social inclusion in urban contexts
- Climate resilience and sustainability

Design and Communication Skills

- Experience designing training modules, toolkits, or handbooks — preferably for practitioner or adult audiences
- Strong presentation skills and comfort with PowerPoint
- Ability to translate complex content into simple, field-friendly formats
- Strong written English

Interested? Please share your CV and a work sample/portfolio link with us at madhulika.joshi@janaagraha.org by 6th April, 2026.